

Schedule B: Digital WarRoom Plus Professional Services Pricing

Lacking expertise to solve an unusual problem? Short on staffing to meet your deadline? Our consultants are available upon request.

DWR's goal is full DIY - to train and support you, to fully enable you to complete these services on your own. Please take note of our included onboarding, matter management, training, and email support desk.

However, we recognize that there are difficult problems and unusual IT configurations that may require additional professional services. We stand ready to assist, please ask, and we can provide a brief statement of work, forecast a budget, and have our team check in with you periodically.

INCLUDED in HOSTED SERVICES	Price
Standard Matter Management Identify and recommend customer requirements, oversee evidence control, manage resources in line with schedule and budget.	Included
Email Support Desk Use of Digital WarRoom support desk email, support@digitalwarroom.com , is the primary included support service for answering questions related to DWR software, asking for training and documentation support or ordering Schedule B services IAW the Master service agreement.	Included
Remote Forensic Preservation support Experience Digital WarRoom consultants will work with you or your client, via phone, Zoom, or quick reference cards to assist and advise in the Identification and Collection of potentially responsive ESI. We instruct and support your IT staff in best practices for collecting forensically sound ESI from computers or network servers, cell phones and portable devices, web sites, social media, texts and other commonly used ESI.	Included
Onboarding Hands on training at the beginning of a Schedule A engagement to ensure customer understands tool operation and best practices.	Included

INCLUDED in HOSTED SERVICES	Price
Migration from other platforms Digital WarRoom senior consultants will assist manage and own the migration of documents, metadata, work product and productions from competitive or legacy platforms including, but not limited, to Relativity, Logickull, eDiscovery Point, CS Disco, Nuix, Summation and Concordance.	Included
Matter Archive Assistance in archiving matters or parts of matters to external media for cost control, matter closeout or matter suspension.	Included
Platform Maintenance and upgrades	Included

Practice Support Services for Understaffed Organizations

PROCESS COLLECTION	Hourly Rate	Not to Exceed Price
Processing and Client Data Ingestion Our consultants will use your subscription to assist in extracting email messages, documents, and metadata from containers (over 500 file types). Remove application and system files, generate unique MD5 fingerprints, de-duplicate and index documents	\$225	\$225 per collection

DATA MINING – CONSULTING	Hourly Rate	Not to Exceed Price
Data Mining and Consulting Expert support for defensible gross relevancy culling. Employ custom queries, reports, searches to inform case strategy and decisions. Our consultants excel at analytics services and consulting. We provide insight into the document corpus, helping to characterize the content while informing and supporting decisions. Examples include analysis & isolation of targeted document sets; infer activities via analysis of metadata and document content.	\$225	All Consulting service prices offered via a support ticket if objectives are agreed

DATA MINING – CONSULTING	Hourly Rate	Not to Exceed Price
Policy, Filter, and Post to Review Support for gross relevancy analysis; conduct initial filtering, develop cull policies, run filters, and make documents available for review.	\$225	

PRIVILEGE SUPPORT	Hourly Rate	Not to Exceed Price
Privilege Review Support and Log Generation Conduct term searches to identify potentially privileged documents; sample results; QC for accuracy, and create, export and prepare a Privilege Log.	\$225	

OPERATE TOOL	Hourly Rate	Not to Exceed Price
Operate Tools and Create Reports DWR consultants will supplement your practice support team in support of with standard use of tool in administrative tasks, running searches, standard reports.	\$225	

PRODUCTION SUPPORT	List Price	Not to Exceed Price
Production Setup Define protocol, set rules, isolate, and order documents identify and manage mark conflicts and broken families, standard load file creation.	\$225 / Hour	\$1,000
Endorsements DWR consultants will convert documents to images, endorse with Bates numbers and PODs and OCR results on your behalf. <i>Per page price is negotiable based on volume.</i>	\$0.05 / Page	\$0.05 / Page

PRODUCTION SUPPORT	List Price	Not to Exceed Price
Native Document Production Define protocol, set rules, isolate, and order documents identify and manage mark conflicts and broken families, produce documents in native format.	\$225 / Hour	\$500 per Production
Custom Load File Produce a non-standard load file. (Examples: non-standard columns, fields, headers, delimiters; segmentation; cross-references; many-to-one references.)	\$225 / Hour	\$250 per Load File

EXPERT SERVICES	Hourly Rate	Not to Exceed Price
Specialty Service Fee Experienced senior consultants provide workflow planning, preparation of declarations, and management of cost-shifting and taxation of fees. DWR has significant experience and a broad scope of expert capability across EDRM.	\$250	
Expert Witness Services for Deposition & Testimony	\$350	
Source Code Disclosure Support Setup and manage locked-down review environment for source code. Project scoping and fixed fee estimates available.	\$250	

GIST MODELING	Unit Price	Not to Exceed Price
Gist Model Creation Tracks attorney work product to apply GIST prioritization scores to documents.	\$2,000 model	20 hours of consulting
Technology Assisted Review Consulting Assistance with document review workflows and interpretation and use of GIST results. Applying suggested GIST scores for use in achieving defensible document disclosure deadlines.	\$225 / Hour	

PROCESS ADVERSE	Unit Price	Not to exceed
Load Third Party or Adverse Party Productions Assist with the loading and metadata overlay of adverse and third-party structured productions.	\$225	\$500 per Volume
Data Analysis Characterize corpus and report on options. Identify problems, non-adherence to ESI agreement, Bates gaps, and grossly irrelevant material; load file anomalies	\$225	
Adverse Load File Support Triage and fix non-compliant load file (bad delimiters, extracted text, Bates sequencing issues, etc.) We can correct any non-compliant production.	\$225	\$500 per Volume

MATTER ARCHIVE	Unit Price	Not to exceed
Matter Archive Assistance in archiving matters or parts of matters to external media for cost control, matter closeout or matter suspension.	Included	Included
Export to other Platforms Archiving DWR matters in alternate formats for import into other industry platforms can be accommodated by senior DWR database consultants with feedback from the requesting party.	\$225 / Hour	\$1,000 per Matter
Media Connection Service Suppling, Connecting and disconnecting physical media to the hosted DWR environment. Includes management and access control source media as well as any time to prepare media transfer and shipping.	\$150 per Hard drive	Includes Shipping fees